The Buyer

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Registration No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Address / Delivery Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Represented by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Direct Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Supplier:

ABVIG

Address: No.13B Mambilla Street, Aso Drive, Asokoro Abuja FCT.

Email: info@abvig.com or chairman@abvig.com cc.abviggh@gmail.com website: [www.abvig.com](http://www.abvig.com)

Tel: +2349056255065 +234 7032941519

Dear Sir/Madam,

With reference to our “LOI FOR EQUIPMENT PURCHASE ORDER” signed on ………………. (Date)

We are pleased to place an order for the under listed Equipment with specification below. We would appreciate if the order is delivered at the address given below latest by

……………… (Deadline date).

Address where delivery will be made and contact person(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The terms and conditions of the purchase order are as follows:

1. Order for Equipment

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.**  | **Equipment** | **Specification**  | **Quantity / unit (US$)**  | **Offer price/T** | **Government requirement**  |
|  |  |  |  |  |  |
|   |    |   |   |   |   |
|   |    |   |   |   |   |
|   |     |   |   |   |   |
|   |    |   |   |   |   |
|    |   |   |   |   |   |

1. Delivery will be made at the address mentioned above.

1. Our payment option:
	1. 60% advance payment (\_\_\_\_\_\_\_US Dollars) will be made at the moment of this Purchase Order issued; via wire transfer to seller account; the wire transfer will be made by the buyer only when ABVIG Africa Business Venture and investments international Nigeria, communicates the availability and readiness of equipment requested within two weeks of order and balance of 40% will be made on delivery.
	2. 100% Bank Guarantee/SBLC (\_\_\_\_\_\_\_US Dollars) covering the invoice amount to ABVIG/Bankers (Zenith Bank, Access Bank, United Bank of Africa (UBA), or either Access Bank or First Bank Nigeria.
	3. IBPU of your Bank.

1. The price per unit shall be the invoice price as at the time of delivery \_\_\_\_\_\_\_\_US Dollars / Ghana or Nigeria local currency, excluded Tax and shipping cost.

1. AUTHORIZATION: WHEREAS, the signee has submitted information regarding the equipment requested to ABVIG. based on this information, ABVIG shall to do the shipment to the signee. this purchase order authorizes ABVIG, using its best effort to act on behalf of the signee to locate, & endeavor to arrange the orders. by this order the signee have undertaken to pay for this services as required by the placed orders.

Please feel free to contact the undersigned for any clarifications or discrepancy in the order details.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name & Signature of Authority)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email